



香港國際公證人協會 HONG KONG SOCIETY OF NOTARIES

Optional Notarial Practice Course including Bills of Exchange

The details for the Optional Notarial Practice Course including Bills of Exchange (“Optional Course”) are as follows:-

- Date:** November 2014 to April 2015
- Contents:** (1) 3 Modules of Distance Learning
(2) 2-Day In-Person Intensive Teaching (seminars & small-group work)
- Presenters:** Representatives of the Worshipful Company of Scriveners
- Fee:** HK\$18,500 per person
- CPD Points:** Law Society RME/CPD points being applied for
- Language:** English
- Venue:** (1) Distance Learning from November 2014 to March 2015
(2) 2-Day In-Person Intensive Teaching (seminars & small-group work) in the second half of April 2015 (venue to be advised)
- Capacity:** 40 persons (first-come-first-served)
- Deadline for Application:** 31 October 2014
[**Note:** This deadline is earlier than the deadline for applying to sit the 2015 Notaries Public Examination.]

Note:

1. The details of the Optional Course is posted on the “*Admission*” section of the website of Hong Kong Society of Notaries (“Society”).
2. **Fax application for enrolment will not be accepted. Application for enrolment will only be accepted on full payment of the requisite fee and receipt of the duly completed Reply Slip.**
3. Priority will be given to persons who have applied to sit the Notaries Public Examination to be held on Saturday, 9 May 2015.
4. **The cheque should be made payable to “*Hong Kong Society of Notaries*”. No cash payment will be accepted.**
5. **The course fee paid is not refundable whether in whole or in part. No withdrawal from the enrolment of the Optional Course or transfer of the said enrolment to another person will be accepted once the Reply Slip is received by the Society.**
6. Typhoon and Black Rainstorm Arrangements (2-Day In-Person Intensive Teaching): Arrangements will be issued to students in due course.
7. The Society reserves the right to alter or cancel the Optional Course.

REPLY SLIP

Optional Notarial Practice Course including Bills of Exchange

To: Hong Kong Society of Notaries (“Society”)
Unit A, 11/F., Li Dong Building,
9 Li Yuen Street East, Central, Hong Kong

1. I apply to be enrolled in the Optional Notarial Practice Course including Bills of Exchange (“Optional Course”)¹.
2. The cheque in the sum of HK\$18,500 being the requisite fee is enclosed.
3. I acknowledge that it is on a “first-come-first-served” basis.
4. I acknowledge that no fax reservation will be accepted.
5. **I acknowledge that the fee paid is not refundable whether in whole or in part and no withdrawal from the enrolment of the Optional Course or transfer of the said enrolment to another person will be accepted once the Reply Slip is received by the Society.**

Name of Student: _____

Firm: _____

Address: _____

Telephone: _____ **Fax:** _____

E-mail [(1) for communication with the Society and (2) for communication with and submission of assignments to the Optional Course providers]:

¹ If I am successfully enrolled in the Optional Course, I undertake not to directly or indirectly distribute or share the materials of the Optional Course with anyone else. I understand that as a Solicitor, breach of an undertaking will have serious consequences, including but not limited to taking such breach into consideration by the Society in my application for a letter of no objection, reporting of such breach to The Law Society of Hong Kong, and immediate disqualification from the Optional Course.